

**MINUTES OF A REGULAR MEETING OF THE TOWN OF VONDA HELD IN COUNCIL CHAMBERS AT THE
VONDA TOWN OFFICE THIS 18TH DAY OF JANUARY, 2023**

PRESENT: Mayor Cindy Beaulieu, Councillors Brenda Willman, Aron Vanderstelt, Gina Dosch, Santana Hawman, Stephen King, Tim Vanderstelt, and Administrator Linda Denis.

CALL TO ORDER: Mayor Cindy Beaulieu called the meeting to order at 6:30 pm.

AGENDA:

01/2023 Hawman/King: To adopt the agenda.

Carried

MINUTES:

02/2023 TVanderstelt/Dosch: To approve the minutes from a regular meeting held on December 21st, 2022.

Carried

FINANCIALS & BANK REC:

03/2023 Hawman/Dosch: to approve the bank reconciliation and financial statements.

Carried

ACCOUNTS PAYABLE:

04/2023 Hawman/AVanderstelt: To approve and pay the list of accounts payable in the amount of \$71,296.68.

Carried

SIGN LETTERS:

05/2023 Hawman/TVanderstelt: To accept the quote in the amount of \$1015.00 from Image Signs Ltd. for new replacement letters for the Town's advertising sign.

Carried

PARKS & REC:

06/2023 Dosch/Hawman: To add Kara Janzen as signing authority with Vonda Recreation & Culture account #263017024946, and remove Tricia Remenda's name as signing authority from that same account.

Carried

ADJOURNMENT:

07/2023 Willman/Dosch: To adjourn at 8:00 pm.

Carried

CB

PAGE 2 OF THE MEETING MINUTES FROM JANUARY 18TH, 2023.

The next regular meeting of council will be held on Wednesday, February 8th, 2023 at 6:30 pm at the Vonda Town Office.

Andy Beauvoir

Mayor

Linda Owen

Administrator

CB

**TOWN OF VONDA
BANK RECONCILIATION**

Month of: January, 2023

Balance Shown of Bank Statement	\$35,907.17
Add: Outstanding Deposits	\$7,542.46
Total	<u>\$43,449.63</u>
Less Outstanding Cheques	\$17,429.45
Balance	\$26,020.18
GL Balance	\$26,020.18
Difference	\$0

CB

Town of Vonda
Statement of Financial Activities - Detailed
For the Period Ending January 31, 2023

	Year To Date	Budget	Variance	%	Current Month
REVENUES					
TAXATION					
Potash Tax Share					
410-200-100 - Potash Tax Share	2,495.73		2,495.73		2,495.73
	2,495.73	0.00	2,495.73	0.00	2,495.73
Penalties on Tax Arrears					
410-400-110 - Penalty on Mun Taxes Current - Prope	2,881.46		2,881.46		2,881.46
410-400-190 - Penalty on Mun Taxes Current - Other	409.57		409.57		409.57
	3,291.03	0.00	3,291.03	0.00	3,291.03
Special Municipal Levy					
410-610-100 - Special Municipal Levy Recycle	88.12		88.12		88.12
	88.12	0.00	88.12	0.00	88.12
TOTAL TAXATION:	5,874.88	0.00	5,874.88	0.00	5,874.88
FEES AND CHARGES					
Custom Work					
420-200-900 - Miscellaneous Revenue	853.94		853.94		853.94
	853.94	0.00	853.94	0.00	853.94
Recreation Fees					
Recreation Centre Fees					
420-500-100 - F&C - Skating rink Fees and Rentals	1,409.87		1,409.87		1,409.87
420-500-999 - Rink - ATM replenishment	3,117.00		3,117.00		3,117.00
	4,526.87	0.00	4,526.87	0.00	4,526.87
	4,526.87	0.00	4,526.87	0.00	4,526.87
Other					
Landfill/Waste Collection Fees					
420-850-110 - F&C - Landfill Fees paid on Saturday	410.00		410.00		410.00
	410.00	0.00	410.00	0.00	410.00
	410.00	0.00	410.00	0.00	410.00
TOTAL FEES AND CHARGES:	5,790.81	0.00	5,790.81	0.00	5,790.81
UTILITIES					
Water					
440-110-100 - W/S Consumption	(180.90)		(180.90)		(180.90)
440-140-200 - Bulk water sales	6,425.00		6,425.00		6,425.00
	6,244.10	0.00	6,244.10	0.00	6,244.10
TOTAL UTILITIES:	6,244.10	0.00	6,244.10	0.00	6,244.10
GRANTS IN LIEU OF TAXES					
Other					
450-800-050 - GIL -SaskEnergy Surcharge	1,555.74		1,555.74		1,555.74
450-800-100 - GIL - Other - SPC Surcharge	2,925.89		2,925.89		2,925.89
	4,481.63	0.00	4,481.63	0.00	4,481.63

CB

Report Date
2023-02-07 10:50 AM

Town of Vonda
Statement of Financial Activities - Detailed
For the Period Ending January 31, 2023

	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>	<u>%</u>	<u>Current Month</u>
TOTAL GRANTS IN LIEU OF TAXES:	4,481.63	0.00	4,481.63	0.00	4,481.63
INVESTMENT INCOME AND COMMISSIONS					
Investment and Income Revenue					
470-100-100 - Interest Revenue	89.31		89.31		89.31
	89.31	0.00	89.31	0.00	89.31
TOTAL INVESTMENT INCOME AND COMMIS	89.31	0.00	89.31	0.00	89.31
TOTAL REVENUES:	22,480.73	0.00	22,480.73	0.00	22,480.73

CB

Town of Vonda
Statement of Financial Activities - Detailed
For the Period Ending January 31, 2023

	Year To Date	Budget	Variance	%	Current Month
EXPENDITURES					
GENERAL GOVERNMENT SERVICES					
Wages & Benefits					
Wages					
510-110-230 - GG - Salaries - Administrator	2,861.77		(2,861.77)		2,861.77
	2,861.77	0.00	(2,861.77)	0.00	2,861.77
	2,861.77	0.00	(2,861.77)	0.00	2,861.77
Professional/Contract Services					
510-200-110 - GG - Cont. - Legal	1,898.32		(1,898.32)		1,898.32
510-210-160 - GG - Travel, & Subsistence	150.00		(150.00)		150.00
510-240-100 - GG - Cont. - Memberships & Subscript	238.09		(238.09)		238.09
	2,286.41	0.00	(2,286.41)	0.00	2,286.41
Maintenance, Material and Supplies					
510-400-110 - GG - Maint. - Stationery & Postage	3,000.00		(3,000.00)		3,000.00
	3,000.00	0.00	(3,000.00)	0.00	3,000.00
Other					
410-130-100 - Discount on Municipal Tax - Property	1,571.30		(1,571.30)		1,571.30
410-130-190 - Discount on RCMP	172.24		(172.24)		172.24
	1,743.54	0.00	(1,743.54)	0.00	1,743.54
TOTAL GENERAL GOVERNMENT SERVICES	9,891.72	0.00	(9,891.72)	0.00	9,891.72
PROTECTIVE SERVICES					
FIRE PROTECTION					
Wages and Benefits					
Wages					
525-110-110 - PS - Fire Chief- Salaries	450.00		(450.00)		450.00
	450.00	0.00	(450.00)	0.00	450.00
	450.00	0.00	(450.00)	0.00	450.00
TOTAL FIRE PROTECTION:	450.00	0.00	(450.00)	0.00	450.00
TOTAL PROTECTIVE SERVICES:	450.00	0.00	(450.00)	0.00	450.00
TRANSPORTATION SERVICES					
CONSTRUCTION					
Other					
210-700-900 - Long Term Debt - SHOP	3,818.36		(3,818.36)		3,818.36
	3,818.36	0.00	(3,818.36)	0.00	3,818.36
TOTAL CONSTRUCTION:	3,818.36	0.00	(3,818.36)	0.00	3,818.36
TOTAL TRANSPORTATION SERVICES:	3,818.36	0.00	(3,818.36)	0.00	3,818.36
ENVIRONMENTAL SERVICES					
Wages and Benefits					

Town of Vonda

Statement of Financial Activities - Detailed
For the Period Ending January 31, 2023

Report Date
2023-02-07 10:50 AM

	Year To Date	Budget	Variance	%	Current Month
540-110-110 - EH - Wages Landfill	608.84		(608.84)		608.84
	608.84	0.00	(608.84)	0.00	608.84
TOTAL ENVIRONMENTAL SERVICES:	608.84	0.00	(608.84)	0.00	608.84
RECREATION AND CULTURAL SERVICES					
Wages					
570-110-120 - R&C -Wages - Skating Rink	2,175.00		(2,175.00)		2,175.00
	2,175.00	0.00	(2,175.00)	0.00	2,175.00
Utilities - Power					
570-310-110 - R&C - Utility - Power - Phone/ Rink	113.65		(113.65)		113.65
	113.65	0.00	(113.65)	0.00	113.65
Maintenance, Materials and Supplies					
570-430-170 - R&C - Rink building maintenance	284.80		(284.80)		284.80
	284.80	0.00	(284.80)	0.00	284.80
Other					
570-900-110 - R&C - Other rec expenses Gazebo	300.00		(300.00)		300.00
	300.00	0.00	(300.00)	0.00	300.00
TOTAL RECREATION AND CULTURAL SERV	2,873.45	0.00	(2,873.45)	0.00	2,873.45
UTILITIES					
WATER					
Wages and Benefits					
580-110-110 - UT - Water -Foreman Salaries	1,744.58		(1,744.58)		1,744.58
	1,744.58	0.00	(1,744.58)	0.00	1,744.58
Professional/Contractual Services					
580-290-100 - UT - Water Testing Minister & Local Te	77.75		(77.75)		77.75
	77.75	0.00	(77.75)	0.00	77.75
Maintenance, Materials and Supplies					
580-450-100 - UT - Water - Chemicals	494.04		(494.04)		494.04
	494.04	0.00	(494.04)	0.00	494.04
TOTAL WATER:	2,316.37	0.00	(2,316.37)	0.00	2,316.37
SEWER					
Professional/Contractual Services					
585-285-130 - UT - Sewer - Cont Repairs - Lagoon	302.10		(302.10)		302.10
	302.10	0.00	(302.10)	0.00	302.10
TOTAL SEWER:	302.10	0.00	(302.10)	0.00	302.10
TOTAL UTILITIES:	2,618.47	0.00	(2,618.47)	0.00	2,618.47
TOTAL EXPENDITURES:	20,260.84	0.00	(20,260.84)	0.00	20,260.84
CHANGE IN NET-FINANCIAL ASSETS	2,219.89	0.00	2,219.89	0.00	2,219.89
CHANGE IN NET ASSETS	2,219.89	0.00	2,219.89	0.00	2,219.89

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Town of Vonda
Statement of Financial Activities - Detailed
For the Period Ending January 31, 2023

	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>	<u>%</u>	<u>Current Month</u>
CHANGE IN SURPLUS	<u>2,219.89</u>	<u>0.00</u>	<u>2,219.89</u>	<u>0.00</u>	<u>2,219.89</u>

CB

Town of Vonda
Statement of Financial Activities - Detailed
For the Period Ending January 31, 2023

	Year To Date	Budget	Variance	%	Current Month
ACCOUNT BALANCES					
Cash and Investments					
110-110-110 - Cash - On Hand - Petty Cash		400.00			
110-110-120 - Cash - Bank - Demand	(4,594.10)	26,020.18			(4,594.10)
110-110-150 - Cash - Vonda Fire & Rescue		14,604.53			
110-110-160 - Cash - Vonda Rink		2,965.26			
110-110-170 - Cash - CU Equity		523.83			
Total Cash and Investments:	(4,594.10)	44,513.80			(4,594.10)
Municipal Taxes Receivable					
110-200-100 - Municipal - Tax Receivable - Current		9,876.00			
110-200-110 - Municipal - Tax Receivable - Arrears		(16,563.46)			
110-200-300 - Municipal RCMP Levy - Current		(1,673.06)			
110-200-310 - Municipal Special Levy #1 - Arrears		1,518.18			
110-200-400 - Municipal Recycling Levy - Current		(175.11)			
110-200-410 - Municipal Special Levy #2 - Arrears		308.00			
Total Municipal Taxes Receivable:	0.00	(6,709.45)			0.00

CB

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Town of Vonda
Statement of Financial Activities - Detailed
For the Period Ending January 31, 2023

	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>	<u>%</u>	<u>Current Month</u>
Additional Tax Information					
<u>Receipt of Arrears</u>					
Receipts		BalFwd			
<u>Current Taxes Collected</u>					
Receipts		Levy			
Totals Arrears & Current	0.00	0.00	0.00	0.00	0.00

Certified correct and in accordance with the records

Presented to council on

January 18, 2023
(Date)

Renee Owen
Administrator Name
Administrator Title

Cindy Beaulieu
Head of Council Name
Head of Council Title

CB

Report Date
2023-02-09 9:40 AM

Town of Vonda

As of 2023-02-09
Batch: 2023-00002

Page 1

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: AP - GENERAL PAYABLES					
Computer Cheques:					
4001	2023-01-05	Minister of Finance 1222	Prairie Spirit	4,749.77	4,749.77
4002	2023-01-05	Receiver General For Canada 1222	Remittance for December	3,510.17	3,510.17
4003	2023-01-05	St. Paul's R.C.S.S.D. #20 122	School remittance Dec.	71.79	71.79
4004	2023-01-05	Andrea Monus 1222	Kitchen manager	415.80	415.80
4005	2023-01-10	U11 DWild Wolf Pack 312	Reimburse cancel tourny	300.00	300.00
4006	2023-01-17	Ed Both 0123	January rink wages	2,175.00	2,175.00
4007	2023-01-19	Aon Canada Inc. - T57048C 123	Insurance for Town	33,849.00	33,849.00
4008	2023-01-19	Axis Water Service 120	Water testing	1,714.55	1,714.55
4009	2023-01-19	Behiel, Will & Biemans Law 14030.10	lawyer fees for landfill & roa	1,987.86	1,987.86
4010	2023-01-19	Brandt Tractor Ltd. gfr	equipment repairs	53.24	53.24
4011	2023-01-19	Caleb Hawryliw 122	Landfill wages Jan.	608.84	608.84
4012	2023-01-19	Collabria 122.	parts for fire truck & certiif	860.68	860.68
4013	2023-01-19	Enviroway Detergent Mfg. 066127	Water treatment chemical	109.20	109.20
4014	2023-01-19	Enviroway Detergent Mfg. 066182	Water treatment chemical	408.15	408.15
4015	2023-01-19	First Filter Service 28459	repairs for equipment	155.40	155.40
4016	2023-01-19	Jensen & Stromberg 23	interim audit fees	1,665.00	1,665.00
4017	2023-01-19	Jesse Lefebvre 0123 j77	town wages FD wages	1,794.58 450.00	2,244.58
4018	2023-01-19	Linda Denis 1232	January	3,011.77	3,011.77
4019	2023-01-19	Loraas Disposal 522254 522255	disposal fees recycle fees	1,993.03 1,504.13	3,497.16

CB

Town of Vonda

Report Date
2023-02-09 9:40 AM

As of 2023-02-09
Batch: 2023-00002

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
4020	2023-01-19	Minister of Finance 2047722233	PPST Portable billing	714.84	714.84
4021	2023-01-19	Munisoft 04645 04881	toner utility notice forms	259.25 179.93	439.18
4022	2023-01-19	Princess Auto 4401636	Repair for machinery	217.52	217.52
4023	2023-01-19	Reed Security 1603130	Rink security	298.23	298.23
4024	2023-01-19	Roto-Rooter Sewer Service F-12713	open sewer line on main	316.35	316.35
4025	2023-01-19	Saskatchewan Research Council 1236009	water sample	29.14	29.14
4026	2023-01-19	Saskenergy Incorporated ddrt fghjk	rink water treatment plant	1,075.00 195.55	1,270.55
4027	2023-01-19	cheque damaged			
4028	2023-01-19	Sasktel Cmr 544 vvg;	cell and FD office	211.74 281.75	493.49
4029	2023-01-19	Sasktel Cmr 2212	rink phone	119.33	119.33
4030	2023-01-19	Town Of Vonda (Petty Cash) 123	to replenish ATM	3,000.00	3,000.00
4031	2023-01-19	Umaas 2023	Membership for 2023	250.00	250.00
4032	2023-01-19	Voided by the print process			
4033	2023-01-19	Voided by the print process			
4034	2023-01-19	Vonda Co-Op Association Ltd. 7177 72236. 7185. 7471. 7256. 7445 7462 4077 4346 4206. 3882 3741 3735 3571 5379. 5735.	fuelfor tractor hardware fuel for tractor fuel for tractor fuel for bobcat fuel for truck fuel for bobcat hardware fuel for truck fuel for bobcat propane torches propane fuel for bobcat fuel for tractor fuel for bobcat fuel for tractor	140.61 13.70 274.00 390.10 116.30 71.22 145.00 24.40 89.91 114.72 54.13 44.39 115.00 251.00 153.00 270.00	

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Town of Vonda

Report Date
2023-02-09 9:40 AM

As of 2023-02-09
Batch: 2023-00002


Page 3

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		5685	fuel for truck	103.60	
		6380	hardware	11.23	
		6553.	hardware	10.99	
		6587	cleaning supplies	52.95	
		6586	cleaning supplies	18.86	
		6724	fuel for bobcat	150.00	
		6918.	fuel for truck	103.93	
		7258	bolts	3.45	
		4133	hardware	37.60	2,760.09
				Total for AP:	71,296.68

Certified Correct This 18th day of January, 2023



Mayor



Administrator

CB



VONDA FIRE AND RESCUE

Box 308

Vonda, SK

S0K 4N0

December/January 2023 Monthly Report

<u>Date – Incident – Members</u>	<u>Time</u>
Dec. 27 – year end meeting – 4 members	7:00pm-8:30pm
Jan. 31 – Meeting/MVA/Extrication training	7:00pm-?

Notes: No call outs. Department had a small Christmas party Jan. 7.

CB

Town Monthly Report (Dec/Jan 2023)

Water Treatment/Lagoon/Well:

Maintenance: Refer to Russ' report. Replaced fittings and pressure gauge on expansion/pressure tank at the well. Wiring harness for pressure sensor at the well needs replacing. Hoping to change harness as early as Tuesday 17th.

Issues/concerns: Cummins came to service WTP generator Jan.19th. It needs spark plugs, a natural gas filter and a gas shut off valve. Once parts are in, Cummins will come fix the generator and finish their load test.

Streets and Alleys:

Street Maintenance: Clearing and moving snow. Speed sign is up and running. The 2nd one will be installed in the spring. Christmas lights were taken down.

Alleys: Cleared snow.

Culverts/swales: Cleared snow.

Issues/Concerns: n/a

Equipment:

Truck: Bottom latch area on driver's door need some welding. From numerous wind storms over the years and ripping the door open, the steel itself has now cracked making the door a little more difficult to open/close. Will tend to it ASAP.

Trailer: n/a

Bobcat/attachments: Greased.

Tractor/attachments: Greased. Replaced multiple shear bolts on blower as well as the chute cable a few times. Also replaced auger drive sprocket and the cross pipe auger drive.

Grader: n/a

Mower: n/a

EB

Miscellaneous:

Grass cutting: n/a

Snow fence: n/a

Rink: n/a

Berezuk Shop: n/a

Garbage: n/a

Campground: n/a

Transfer Station: Cleared snow. True Green Recycling came and picked up most of the steel pile.

Town Cemetery: n/a

Town Shop: n/a

Any other issues/concerns: n/a

CB