

**MINUTES OF A REGULAR MEETING OF THE TOWN OF VONDA HELD IN COUNCIL CHAMBERS AT THE
VONDA TOWN OFFICE THIS 22ND DAY OF DECEMBER, 2021**

PRESENT: Mayor Cindy Beaulieu, Councillors Brenda Willman, Ashlea Crane, Gina Dosch, Stephen King, Aron Vanderstelt and Administrator Linda Denis.

CALL TO ORDER: Mayor Cindy Beaulieu called the meeting to order at 6:30 pm.

AGENDA

119/2021 Dosch/Willman: To adopt the agenda.
Carried

MINUTES:

120/2021 Crane/King: To approve the minutes from a regular meeting held on November 17th, 2021.
Carried

FINANCIALS & BANK REC:

121/2021 Willman/Crane: To approve the bank reconciliation and financial statements.
Carried

ACCOUNTS PAYABLE:

122/2021 Dosch/Crane: To approve and pay the list of accounts payable in the amount of \$74,941.97.
Carried

DELEGATIONS: 7:30 pm Rink Board Member Garrett Beaulieu, came in to discuss the Vonda Memorial Rink. Wyatt Starosta has been hired as caretaker, and the Rink Board is interested in leasing the rink kitchen for the 2021-2022 season.

BY-ELECTION:

123/2021 Dosch/Crane: That the Town of Vonda By-election for one councillor, be set for February 23, 2022, and that the Administrator be appointed as Returning Officer.
Carried

COMMEMORATE CANADA REOPENING FUND:

124/2022 Willman/King: That the Town of Vonda apply to the Commemorate Canada Reopening Fund from the Department of Canadian Heritage to host a Canada Day Celebration on July 1, 2022 on Main Street in Vonda, Saskatchewan.
Carried

AB

PAGE 2 OF THE REGULAR MINUTES FROM DECEMBER 22ND, 2021

ADOURNMENT:

125/2021

Crane/Dosch: To adjourn at 9:00 pm.

Carried

The next regular meeting of council will be held on Wednesday, January 19th at 6:30 pm at the Vonda Town office.



Mayor



Administrator

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**TOWN OF VONDA
BANK RECONCILIATION**

Month of: December, 2021

Balance Shown of Bank Statement	\$169,033.33
Add: Outstanding Deposits	\$10,155.49
Total	<u>\$179,188.82</u>
Less Outstanding Cheques	\$21,225.47
Balance	\$157,963.35
GL Balance	\$157,963.35
Difference	\$0

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Town of Vonda
Statement of Financial Activities - Detailed
For the Period Ending December 31, 2021

	Year To Date	Budget	Variance	%	Current Month
REVENUES					
TAXATION					
Municipal Taxes					
410-110-100 - General Municipal Levy	272,060.25	273,000.00	(939.75)	99.66	
410-120-100 - Abatements and Adjustments	(555.25)	(2,500.00)	1,944.75	22.21	
	271,505.00	270,500.00	1,005.00	100.37	0.00
Potash Tax Share					
410-200-100 - Potash Tax Share	9,121.20	10,000.00	(878.80)	91.21	
	9,121.20	10,000.00	(878.80)	91.21	0.00
Penalties on Tax Arrears					
410-400-110 - Penalty on Mun Taxes Current - Prope	5,360.78	3,500.00	1,860.78	153.17	374.39
410-400-190 - Penalty on Mun Taxes Current - Other	701.66	500.00	201.66	140.33	52.05
	6,062.44	4,000.00	2,062.44	151.56	426.44
Special Municipal Levy					
410-600-100 - Special Municipal Levy RCMP	32,200.00	31,800.00	400.00	101.26	
410-610-100 - Special Municipal Levy Recycle	12,607.14	13,000.00	(392.86)	96.98	20.83
	44,807.14	44,800.00	7.14	100.02	20.83
TOTAL TAXATION:	331,495.78	329,300.00	2,195.78	100.67	447.27
FEES AND CHARGES					
Custom Work					
420-100-100 - F&C - Custom Work-Equipment Rentals	13,989.49	500.00	13,489.49	2797.90	
420-200-900 - Miscellaneous Revenue		2,000.00	(2,000.00)		
	13,989.49	2,500.00	11,489.49	559.58	0.00
Rentals					
420-400-100 - F&C - Policing Fees	600.00		600.00		
420-400-300 - FDshare from fire calls	(7,224.00)		(7,224.00)		
	(6,624.00)	0.00	(6,624.00)	0.00	0.00
Recreation Fees					
Recreation Centre Fees					
420-500-100 - F&C - Skating rink Fees and Rentals	3,055.00	1,500.00	1,555.00	203.67	100.00
	3,055.00	1,500.00	1,555.00	203.67	100.00
420-520-300 - Rink grants and donations	10,886.00	1,500.00	9,386.00	725.73	
	13,941.00	3,000.00	10,941.00	464.70	100.00
Other					
General Office Services Provided					
420-800-200 - F&C - General Office Services & Licen:	865.00	300.00	565.00	288.33	50.00
	865.00	300.00	565.00	288.33	50.00
Landfill/Waste Collection Fees					
420-850-110 - F&C - Landfill Fees paid on Saturday	1,169.85	4,000.00	(2,830.15)	29.25	26.85
420-850-120 - RM share of landfill fees	6,457.45	6,400.00	57.45	100.90	
	7,627.30	10,400.00	(2,772.70)	73.34	26.85
	8,492.30	10,700.00	(2,207.70)	79.37	76.85

Town of Vonda
Statement of Financial Activities - Detailed
For the Period Ending December 31, 2021

	Year To Date	Budget	Variance	%	Current Month
TOTAL FEES AND CHARGES:	29,798.79	16,200.00	13,598.79	183.94	176.85
UTILITIES					
Water					
440-110-100 - W/S Consumption	164,673.74	160,000.00	4,673.74	102.92	30,317.84
440-140-200 - Bulk water sales	7,425.00	6,000.00	1,425.00	123.75	
440-160-500 - W & S Account Penalties	350.00	400.00	(50.00)	87.50	80.00
	172,448.74	166,400.00	6,048.74	103.64	30,397.84
TOTAL UTILITIES:	172,448.74	166,400.00	6,048.74	103.64	30,397.84
UNCONDITIONAL REVENUE SHARING					
Unconditional Transfers					
450-110-100 - Unconditional - (Revenue Sharing)		88,000.00	(88,000.00)		
	0.00	88,000.00	(88,000.00)	0.00	0.00
Total UNCONDITIONAL REVENUE SHARING:	0.00	88,000.00	(88,000.00)	0.00	0.00
CONDITIONAL GRANTS					
Federal					
450-200-070 - Conditional - Federal		28,400.00	(28,400.00)		
	0.00	28,400.00	(28,400.00)	0.00	0.00
Provincial					
450-300-050 - Provincial Gov't Agencies	152,391.50	60,000.00	92,391.50	253.99	40.00
	152,391.50	60,000.00	92,391.50	253.99	40.00
TOTAL CONDITIONAL GRANTS:	152,391.50	88,400.00	63,991.50	172.39	40.00
GRANTS IN LIEU OF TAXES					
Federal					
450-500-100 - GIL - Federal	966.88	600.00	366.88	161.15	
	966.88	600.00	366.88	161.15	0.00
Provincial					
450-600-100 - GIL - Provincial	823.00		823.00		
450-660-100 - Tip Grant	4,641.00	10,000.00	(5,359.00)	46.41	
	5,464.00	10,000.00	(4,536.00)	54.64	0.00
Other					
450-800-050 - GIL -SaskEnergy Surcharge	8,178.74	8,500.00	(321.26)	96.22	821.82
450-800-100 - GIL - Other - SPC Surcharge	29,581.35	27,000.00	2,581.35	109.56	3,868.22
	37,760.09	35,500.00	2,260.09	106.37	4,690.04
TOTAL GRANTS IN LIEU OF TAXES:	44,190.97	46,100.00	(1,909.03)	95.86	4,690.04
INVESTMENT INCOME AND COMMISSIONS					
Investment and Income Revenue					
470-100-100 - Interest Revenue	959.08	500.00	459.08	191.82	96.83
	959.08	500.00	459.08	191.82	96.83
TOTAL INVESTMENT INCOME AND COMMIS	959.08	500.00	459.08	191.82	96.83
TOTAL REVENUES:	731,284.86	734,900.00	(3,615.14)	99.51	35,848.83

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Town of Vonda
Statement of Financial Activities - Detailed
For the Period Ending December 31, 2021

	Year To Date	Budget	Variance	%	Current Month
EXPENDITURES					
GENERAL GOVERNMENT SERVICES					
Wages & Benefits					
Wages					
510-110-110 - GG - Council - Indemnity	7,500.00	8,000.00	500.00	93.75	550.00
	7,500.00	8,000.00	500.00	93.75	550.00
510-110-230 - GG - Salaries - Administrator	50,004.00	50,000.00	(4.00)	100.01	5,460.11
	57,504.00	58,000.00	496.00	99.14	6,010.11
Benefits					
510-130-230 - GG - Benefits - Administrator	9,837.24	9,800.00	(37.24)	100.38	1,633.49
	9,837.24	9,800.00	(37.24)	100.38	1,633.49
	67,341.24	67,800.00	458.76	99.32	7,643.60
Professional/Contract Services					
510-200-110 - GG - Cont. - Legal	11,620.00	2,000.00	(9,620.00)	581.00	
510-200-130 - GG - Cont. - Audit/Accounting	10,865.00	11,000.00	135.00	98.77	
510-200-150 - GG - Cont. - Assessment - SAMA	4,508.00	4,500.00	(8.00)	100.18	
510-200-170 - GG - Cont. - Advertising	134.40	300.00	165.60	44.80	
510-210-160 - GG - Travel, & Subsistence	500.00	500.00		100.00	150.00
510-210-170 - GG - Adm & Council Training, Travel	1,475.00	1,600.00	125.00	92.19	
510-220-100 - Office Maintenance & Repair		1,000.00	1,000.00		
510-230-100 - GG - Insurance/Bond	27,488.21	22,000.00	(5,488.21)	124.95	28.00
510-240-100 - GG - Cont. - Memberships & Subscript	948.89	2,500.00	1,551.11	37.96	209.52
	57,539.50	45,400.00	(12,139.50)	126.74	387.52
Utilities					
510-300-110 - GG - Utility - Heat	5,092.28	4,500.00	(592.28)	113.16	819.69
510-300-120 - GG - Utility - Power	1,901.97	2,500.00	598.03	76.08	165.91
510-300-140 - GG - Utility - Telephone	4,720.85	6,000.00	1,279.15	78.68	443.14
	11,715.10	13,000.00	1,284.90	90.12	1,428.74
Maintenance, Material and Supplies					
510-400-110 - GG - Maint. - Stationery & Postage	2,421.30	2,000.00	(421.30)	121.07	409.81
510-410-140 - GG - Stationery/Supplies	652.72	1,500.00	847.28	43.51	
510-410-160 - GG - Maint. - Photocopier	3,650.57	5,000.00	1,349.43	73.01	60.16
510-490-150 - Misc. office services provided	6,357.46	4,800.00	(1,557.46)	132.45	2,530.19
	13,082.05	13,300.00	217.95	98.36	3,000.16
Grants and Contributions					
510-500-110 - GG - Grants and Contributions	5,000.00	5,000.00		100.00	
	5,000.00	5,000.00	0.00	100.00	0.00
Other					
410-130-100 - Discount on Municipal Tax - Property	3,003.66	3,000.00	(3.66)	100.12	
410-130-190 - Discount on RCMP	408.58	400.00	(8.58)	102.15	
410-400-390 - Tax enforcement Cost & Recovery	(40.00)	1,000.00	(1,040.00)	104.00-	
	3,372.24	4,400.00	1,027.76	76.64	0.00
TOTAL GENERAL GOVERNMENT SERVICES	158,050.13	148,900.00	(9,150.13)	106.15	12,460.02

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Town of Vonda
Statement of Financial Activities - Detailed
For the Period Ending December 31, 2021

	Year To Date	Budget	Variance	%	Current Month
PROTECTIVE SERVICES					
POLICE PROTECTION					
Professional/Contractual Services					
520-210-100 - PS - Policing Costs	34,000.00	28,900.00	(5,100.00)	117.65	
	34,000.00	28,900.00	(5,100.00)	117.65	0.00
TOTAL POLICE PROTECTION:	34,000.00	28,900.00	(5,100.00)	117.65	0.00
FIRE PROTECTION					
Wages and Benefits					
Wages					
525-110-110 - PS - Fire Chief- Salaries	5,400.00	5,400.00		100.00	900.00
	5,400.00	5,400.00	0.00	100.00	900.00
	5,400.00	5,400.00	0.00	100.00	900.00
Professional/Contractual Services					
525-240-100 - PS - Fire - Memberships/Subscriptions	1,700.00	500.00	(1,200.00)	340.00	700.00
525-250-100 - PS - Fire - Maintenance	9,281.67	5,000.00	(4,281.67)	185.63	26.50
525-260-100 - PS - Fire - Training		3,000.00	3,000.00		
	10,981.67	8,500.00	(2,481.67)	129.20	726.50
Maintenance, Materials and Supplies					
525-430-110 - PS - FD Fuel/Oil/Grease	317.94	500.00	182.06	63.59	
525-440-100 - PS - Fire - Small Tools/Equipment	4,226.73	2,000.00	(2,226.73)	211.34	
	4,544.67	2,500.00	(2,044.67)	181.79	0.00
Capital Expenditures					
525-600-140 - PS - Fire - Pur of Cap Assets - Equip		2,000.00	2,000.00		
	0.00	2,000.00	2,000.00	0.00	0.00
Other					
525-920-110 - PS -911/Tower/Comm./Cell phones	2,102.40	3,500.00	1,397.60	60.07	576.00
	2,102.40	3,500.00	1,397.60	60.07	576.00
TOTAL FIRE PROTECTION:	23,028.74	21,900.00	(1,128.74)	105.15	2,202.50
TOTAL PROTECTIVE SERVICES:	57,028.74	50,800.00	(6,228.74)	112.26	2,202.50
TRANSPORTATION SERVICES					
MAINTENANCE					
Professional/Contractual Services					
530-210-110 - TS - Maint. Street Maintenance & Repa	120,548.01	100,000.00	(20,548.01)	120.55	34,903.95
530-210-140 - TS - Maint. - Survey costs	950.00	500.00	(450.00)	190.00	
	121,498.01	100,500.00	(20,998.01)	120.89	34,903.95
Utilities					
530-300-120 - TS - Maint. - Street Lights Power	7,004.81	8,500.00	1,495.19	82.41	631.57
530-300-150 - TS -Town shop utilities	2,459.92	5,000.00	2,540.08	49.20	573.90
	9,464.73	13,500.00	4,035.27	70.11	1,205.47
Maintenance, Materials & Supplies					
530-410-100 - TS - Maint. - Shop Supply & small tool	4,473.76	10,000.00	5,526.24	44.74	
530-410-120 - TS - Maint. - PPE For foreman		500.00	500.00		
530-420-100 - TS - Vehicle/Equip. Repair/Parts/Tools	18,073.45	15,000.00	(3,073.45)	120.49	736.36
530-425-110 - TS - Maint. - Fuel/Diesel/Oil	10,682.96	12,000.00	1,317.04	89.02	1,184.79

CB

Town of Vonda
Statement of Financial Activities - Detailed
For the Period Ending December 31, 2021

	Year To Date	Budget	Variance	%	Current Month
530-440-100 - TS - Maint. - Gravel/Sand	6,250.00	3,750.00	(2,500.00)	166.67	
	39,480.17	41,250.00	1,769.83	95.71	1,921.15
Capital Expenditures					
530-600-140 - TS - Purchase of Cap Assets - Buildi E	1,562.26	30,000.00	28,437.74	5.21	
	1,562.26	30,000.00	28,437.74	5.21	0.00
TOTAL MAINTENANCE:	172,005.17	185,250.00	13,244.83	92.85	38,030.57
CONSTRUCTION					
Other					
210-700-900 - Long Term Debt - SHOP	72,451.96	72,000.00	(451.96)	100.63	6,034.33
	72,451.96	72,000.00	(451.96)	100.63	6,034.33
TOTAL CONSTRUCTION:	72,451.96	72,000.00	(451.96)	100.63	6,034.33
TOTAL TRANSPORTATION SERVICES:	244,457.13	257,250.00	12,792.87	95.03	44,064.90
ENVIRONMENTAL SERVICES					
Wages and Benefits					
540-110-110 - EH - Wages Landfill	8,320.00	8,500.00	180.00	97.88	669.09
540-120-110 - EH - Benefits Landfill	446.64	450.00	3.36	99.25	66.26
	8,766.64	8,950.00	183.36	97.95	735.35
Professional/Contractual Services					
540-200-100 - EH - PPE for landfill		500.00	500.00		
540-200-110 - EH - Loraas Disposal Landfill Costs	20,507.41	23,000.00	2,492.59	89.16	1,754.30
540-200-115 - EH - Recycling costs	14,003.87	15,000.00	996.13	93.36	1,284.25
	34,511.28	38,500.00	3,988.72	89.64	3,038.55
TOTAL ENVIRONMENTAL SERVICES:	43,277.92	47,450.00	4,172.08	91.21	3,773.90
RECREATION AND CULTURAL SERVICES					
Wages					
570-110-120 - R&C -Wages - Skating Rink	1,932.00	4,000.00	2,068.00	48.30	528.00
	1,932.00	4,000.00	2,068.00	48.30	528.00
Professional/Contractual Services					
570-290-100 - R&C - Cont. - Library Levy	6,858.24	6,700.00	(158.24)	102.36	
	6,858.24	6,700.00	(158.24)	102.36	0.00
Utilities - Power					
570-310-110 - R&C - Utility - Power - Phone/ Rink	7,669.54	8,000.00	330.46	95.87	942.51
	7,669.54	8,000.00	330.46	95.87	942.51
Maintenance, Materials and Supplies					
570-420-140 - R&C - Supplies - Kitchen	130.00	500.00	370.00	26.00	
570-430-170 - R&C - Rink building maintenance	1,603.80	2,000.00	396.20	80.19	289.21
570-430-190 - R&C - Rink maintence/small tools	1,198.32	2,000.00	801.68	59.92	
	2,932.12	4,500.00	1,567.88	65.16	289.21
Other					
570-900-110 - R&C - Other rec expenses Gazebo	2,791.84	500.00	(2,291.84)	558.37	350.23
	2,791.84	500.00	(2,291.84)	558.37	350.23

Town of Vonda
Statement of Financial Activities - Detailed
For the Period Ending December 31, 2021

	Year To Date	Budget	Variance	%	Current Month
TOTAL RECREATION AND CULTURAL SERV	22,183.74	23,700.00	1,516.26	93.60	2,109.95
UTILITIES					
WATER					
Wages and Benefits					
580-110-110 - UT - Water -Foreman Salaries	61,125.22	61,750.00	624.78	98.99	8,583.05
580-120-110 - UT - Water -Foreman Benefits	13,052.92	13,700.00	647.08	95.28	2,151.67
	74,178.14	75,450.00	1,271.86	98.31	10,734.72
Professional/Contractual Services					
580-285-120 - UT - Water Treat Plant Maint & Repair	7,153.65	16,000.00	8,846.35	44.71	598.01
580-290-100 - UT - Water Testing Minister & Local Te	21,743.80	22,000.00	256.20	98.84	1,816.34
580-295-100 - UT - Water - Casual Contracted	25,982.31	30,000.00	4,017.69	86.61	2,310.48
	54,879.76	68,000.00	13,120.24	80.71	4,724.83
Utilities					
580-300-120 - UT - Water - Energy WTP	2,722.11	1,200.00	(1,522.11)	226.84	246.06
580-300-130 - UT - Water - Power WTP	8,228.23	14,000.00	5,771.77	58.77	823.65
	10,950.34	15,200.00	4,249.66	72.04	1,069.71
Maintenance, Materials and Supplies					
580-430-100 - UT - Water/Sewer Install & Maintenanc	5,228.50	15,000.00	9,771.50	34.86	
580-450-100 - UT - Water - Chemicals	23,293.16	25,000.00	1,706.84	93.17	1,483.08
	28,521.66	40,000.00	11,478.34	71.30	1,483.08
TOTAL WATER:	168,529.90	198,650.00	30,120.10	84.84	18,012.34
SEWER					
Utilities					
585-300-120 - UT - Power Lift station,	5,483.28	6,000.00	516.72	91.39	62.23
585-300-130 - UT - Power Pumphouse	933.44	1,200.00	266.56	77.79	
	6,416.72	7,200.00	783.28	89.12	62.23
TOTAL SEWER:	6,416.72	7,200.00	783.28	89.12	62.23
TOTAL UTILITIES:	174,946.62	205,850.00	30,903.38	84.99	18,074.57
TOTAL EXPENDITURES:	699,944.28	733,950.00	34,005.72	95.37	82,685.84
CHANGE IN NET-FINANCIAL ASSETS	31,340.58	950.00	30,390.58	3299.01	(46,837.01)
CHANGE IN NET ASSETS	31,340.58	950.00	30,390.58	3299.01	(46,837.01)
CHANGE IN SURPLUS	31,340.58	950.00	30,390.58	3299.01	(46,837.01)

CB

Town of Vonda
Statement of Financial Activities - Detailed
For the Period Ending December 31, 2021

	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>	<u>%</u>	<u>Current Month</u>
ACCOUNT BALANCES					
Cash and Investments					
110-110-110 - Cash - On Hand - Petty Cash		400.00			
110-110-120 - Cash - Bank - Demand	31,602.88	157,963.35			(30,922.97)
110-110-150 - Cash - Vonda Fire & Rescue		6,043.21			
110-110-160 - Cash - Vonda Rink		1,188.50			
110-110-170 - Cash - CU Equity		523.83			
Total Cash and Investments:	31,602.88	166,118.89			(30,922.97)
Municipal Taxes Receivable					
110-200-100 - Municipal - Tax Receivable - Current		39,244.84			
110-200-110 - Municipal - Tax Receivable - Arrears		(17,957.14)			
110-200-300 - Municipal RCMP Levy - Current		(2,016.83)			
110-200-310 - Municipal Special Levy #1 - Arrears		1,696.43			
110-200-400 - Municipal Recycling Levy - Current		603.23			
110-200-410 - Municipal Special Levy #2 - Arrears		677.90			
110-200-900 - Municipal - Allow. for Uncollected		(5,373.65)			
Total Municipal Taxes Receivable:	0.00	16,874.78			0.00

CB

Report Date
2022-01-11 11:15 AM

Town of Vonda
Statement of Financial Activities - Detailed
For the Period Ending December 31, 2021

	<u>Year To Date</u>	<u>Budget</u>	<u>Variance</u>	<u>%</u>	<u>Current Month</u>
Additional Tax Information					
<u>Receipt of Arrears</u>	Receipts	BalFwd			
<u>Current Taxes Collected</u>	Receipts	Levy			
Totals Arrears & Current	0.00	0.00	0.00	0.00	0.00

Certified correct and in accordance with the records

Presented to council on

Dec. 22, 2021
(Date)

Linda Owen
Administrator Name
Administrator Title

Cindy Beaulieu
Head of Council Name
Head of Council Title

CB

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
Bank Code: AP - GENERAL PAYABLES					
Computer Cheques:					
3449	2021-12-31	Jesse Lefebvre 1231	Advance for January	1,800.00	1,800.00
3450	2021-12-31	Minister of Finance 1221	Prairie Spirit December	3,108.80	3,108.80
3451	2021-12-31	Municipal Employee's 12221	remittance for December	1,676.34	1,676.34
3452	2021-12-31	Receiver General For Canada 12211	Remittance for December	3,088.97	3,088.97
3453	2021-12-31	St. Paul's R.C.S.S.D. #20 12221	School remittance December	79.26	79.26
3454	2021-12-31	Suma 12211	monthly remittance December	277.89	277.89
3455	2021-12-31	Wyatt Starosat 12221	rink wages Nov - December	528.00	528.00
3456	2022-01-13	Wyatt Starosat 33	rink wages	480.00	480.00
3457	2022-01-20	Acti-Zyme Products Ltd. 121495	chemical for 2022	7,762.51	7,762.51
3458	2022-01-20	Alexandra Ogradnick 222	landfill wages	902.38	902.38
3459	2022-01-20	Aon Canada Inc. - T57048C 22	Insurance for Town	30,610.00	30,610.00
3460	2022-01-20	Aron Vanderstelt 123	council meeting December	100.00	100.00
3461	2022-01-20	Ashlea Crane 123	council meeting December	100.00	100.00
3462	2022-01-20	Axis Water Service 107	Water testing Dec.	1,346.02	1,346.02
3463	2022-01-20	Brenda Willman 123	council meeting Dec.	100.00	100.00
3464	2022-01-20	Cindy Beaulieu 213	council meeting December	150.00	150.00
3465	2022-01-20	Collabria m0 dd6	hydraulics for fire dept. land titles, stockdale opcerti	276.66 1,676.67	1,953.33
3466	2022-01-20	Enviroway Detergent Mfg. 59298	Water treatment chemical	1,724.70	1,724.70
3467	2022-01-20	Gina Dosch 123	council meetings	100.00	100.00
3468	2022-01-20	Home Depot Credit Services			

CB

Town of Vonda

Report Date
2022-01-26 9:06 AMAs of 2022-01-26
Batch: 2021-00103 to 2022-00002

Page 2

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		1110778	Duct tape	23.46	23.46
3469	2022-01-20	Jesse Lefebvre 345. 4467	town wages FD wages	1,794.75 450.00	2,244.75
3470	2022-01-20	Linda Denis 5443	January	3,052.85	3,052.85
3471	2022-01-20	Loraas Disposal 426091 426092	disposal fees recycle fees	1,635.67 1,369.96	3,005.63
3472	2022-01-20	Princess Auto 3648023	Repair for machinery	318.05	318.05
3473	2022-01-20	Reed Security 1555391	Rink security	298.23	298.23
3474	2022-01-20	Saskpower rrn, wweu sdgg	water treatment plant shop berezuk shop	1,287.64 356.70 30.90	1,675.24
3475	2022-01-20	Sasktel Cmr wl. ff	FD and cell rink phone	210.72 119.00	329.72
3476	2022-01-20	Stephen King 123	council meeting December	100.00	100.00
3477	2022-01-20	Voided by the print process			
3478	2022-01-20	Vonda Co-Op Association Ltd. 6020 566641 7336 6633 855569 844418 8382 8325 8031 8009 7992 78761 7703	fuel for bobcat fuel for truck fuel for truck fuel for truck fuel for tractor fuel for tractor fuel for tractor fuel for bobcat fuel for truck hardware shop straps parts for town well fittings	103.00 110.60 77.03 101.00 176.00 108.81 146.25 97.00 88.00 19.96 9.98 16.39 15.25	1,069.27
3479	2022-01-20	Vonda Parks & Rec. Board 211	Tip Grant & Dance Club	2,500.00	2,500.00
3480	2022-01-20	Wakaw Recorder 2206	Ad for election	114.76	114.76
3481	2022-01-20	Minister of Finance PPST 2047721223	Portable billing	714.84	714.84
3482	2022-01-20	Saskatchewan Research Council 1220783	lagoon testing	295.31	

CB

Town of Vonda

Report Date
2022-01-26 9:06 AM

As of 2022-01-26
Batch: 2021-00103 to 2022-00002

Payment #	Date	Vendor Name Invoice #	Reference	Invoice Amount	Payment Amount
		1221119	water sampling	110.25	405.56
3483	2022-01-20	Saskenergy Incorporated			
		parc	treatment plant	376.50	
		jj;	Rink	731.18	1,107.68
3484	2022-01-20	Saskpower			
		j.	park	35.20	
		d;	street lights	736.03	
		,muu	office	98.18	
		ggill	lift station	72.50	
		dd7	rink	898.55	1,840.46
3485	2022-01-20	Sasktel Cmr			
		ffnn,	office	253.27	253.27
				Total for AP:	74,941.97

Certified Correct This 19th day of January, 2022



Mayor



Administrator

CB



**Drinking Water Quality and Compliance
for The Town of Vonda
2022 Annual Notice to Consumers**

Introduction

The Water Security Agency (WSA) requires that at least once each year waterworks owners provide notification to consumers of the quality of water produced and supplied as well as information on the performance of the waterworks in submitting samples as required by a Permit to Operate a Waterworks. The following is a summary of the Town of Vonda water quality and sample submission compliance record for the January 1, 2021 to December 31, 2021 time period. This report was completed on January 25, 2022. Readers should refer to the Agency's Municipal Drinking Water Quality Monitoring Guidelines, October 2020, EPB 202 for more information on minimum sample submission requirements and the meaning of type of sample. Permit requirements for a specific waterworks may require more sampling than outlined in the Agency's monitoring guidelines. If consumers need more information on the nature and significance of specific water tests, for example, "what is the significance of Selenium in a water supply", more detailed information is available from: http://www.hc-sc.gc.ca/ewh-semt/pubs/water-eau/index_e.html.

Water Quality Standards

Bacteriological Quality

Parameter/Location	Limit	Regular Samples Required	Regular Samples Submitted	# of Positive Regular Submitted (%)
Total Coliform and Background Bacteria	0 Organisms/100 mL Less than 200/100 mL	24	24	0

Water Disinfection –

Chlorine Residual in Distribution System for Test Results Submitted with Bacteriological Samples

Parameter	Minimum Limit	Total Chlorine Residual Range	Free Chlorine Residual Range	# Tests Required	# Tests Submitted	# Adequate Chlorine (%)
Chlorine Residual	0.1 mg/L free OR 0.5 mg/L total	0.84 – 1.78	0.76 – 1.57	24	24	100%

Water Disinfection - Free Chlorine Residual for Water Entering Distribution System from Waterworks Records-From Water Treatment Plant Records

Parameter	Limit (mg/L)	Test Level Range	# Tests Performed	# Tests Not Meeting Requirements
Free Chlorine Residual	at least 0.1	0.50 – 1.70	365	0

A minimum of 0.1 milligrams per liter (mg/L) free chlorine residual is required for water entering the distribution system. Tests are normally performed on a daily basis by the waterworks operator and are to be recorded in operation records. This data includes the number of free chlorine residual tests performed, the overall range of free chlorine residual (highest and lowest recorded values) and the number of tests and percentage of results not meeting the minimum requirement of 0.1 mg/L free chlorine residual.

Turbidity – From Water Treatment Plant Records

Parameter	Limit (NTU)	Test Level Range	# Tests Not Meeting Requirements	Maximum Turbidity (NTU)	# Tests Required	# Tests Performed
Turbidity	1.0	0.10 – 0.43	0	0.43	365	365

Chemical – Health Category

All waterworks serving less than 5000 persons are required to submit water samples for WSA's Chemical Health category once every 2 years. The Chemical Health category includes analysis for arsenic, barium, boron, cadmium, chromium, fluoride, lead, nitrate, selenium and uranium.

The last sample for Chemical Health analysis was submitted on May 21, 2021. Sample results indicated the provincial drinking water quality standards were not exceeded.

Parameter	Limit MAC (mg/L)	Limit IMAC (mg/L)	Sample Result(s)	# Samples Exceeding Limit	
Arsenic	0.010		0.0025	0	* Results expressed as average values for communities or waterworks that fluoridate drinking water supplies or those with elevated concentrations of fluoride or nitrates.
Barium	1.0		0.0007	0	
Boron		5.0	0.06	0	
Cadmium	0.005		< 0.00001	0	
Chromium	0.05		< 0.0005	0	
Fluoride (avg*)	1.5		< 0.01	0	
Lead	0.01		< 0.0001	0	
Nitrate (avg.*)	45.0		< 0.04	0	
Selenium	0.01		< 0.0002	0	
Uranium	0.02		< 0.0001	0	

General Chemical

Parameter	Aesthetic Objectives * (mg/L)	Sample Results (average)	# Samples Required	# Samples Submitted
Alkalinity	500	92	1	1
Bicarbonate	No Objective	112	1	1
Calcium	No Objective	3.0	1	1
Carbonate	No Objective	< 1	1	1
Chloride	250	3.1	1	1
Conductivity	No Objective	201	1	1
Hardness	800	13	1	1
Magnesium	200	1.4	1	1
pH	No Objective	7.90	1	1
Sodium	300	38	1	1
Sulphate	500	10	1	1
Total dissolved Solids	1500	131	1	1

All waterworks serving less than 5000 persons are required to submit water samples for WSA's General Chemical category once every two years if a ground water source and once per three months every second year if a surface water or blended surface/groundwater source. The General Chemical category includes analysis for alkalinity, bicarbonate, calcium, carbonate, chloride, conductivity, hardness (as CaCO₃), magnesium, sodium, sulphate and total dissolved solids.

The last sample for General Chemical analysis was required in 2021 and was submitted on May 21. Sample results indicated there were no exceedances of the provincial aesthetic objectives for the General Chemical category.

*Objectives apply to certain characteristics of substances found in water for human consumptive or hygienic use. The presence of these substances will affect the acceptance of water by consumers and/or interfere with the practice of supplying good quality water. Compliance with drinking water aesthetic objectives is not mandatory as these objectives are in the range where they do not constitute a health hazard. The aesthetic objectives for several parameters (including hardness as CaCO₃, magnesium, sodium and total dissolved solids) consider regional differences in drinking water sources and quality.

More information on water quality and sample submission performance may be obtained from:

Town of Vonda
Box 308
Vonda, Saskatchewan
S0K 4N0
(306)258-2035
vonda.to@baudoux.ca

Waterworks Maintenance Plan - December 2021

Bacteriological Testing:			
Sample #1 Location: <u>313 Loxew Street</u> Date: <u>December 6, 2021</u> Results: Free cl <u>1.40</u> Total cl <u>1.50</u> Turbidity <u>0.16</u>	Operator: <u>JL</u> Sample #2 Location: <u>204 Main Street</u> Date: <u>December 20, 2021</u> Results: Free cl <u>1.35</u> Total cl <u>1.56</u> Turbidity <u>0.15</u>		

Train Readings:	Cf1	Cf2	Cf3	Cfc	Cp1	Cp2	Cp3	Cp4	Cpc
Date: <u>8</u> MTU1:	<u>1937</u>	<u>2928</u>	<u>3830</u>	<u>5510</u>	<u>46.2</u>	<u>46.1</u>	<u>71.0</u>	<u>274.7</u>	<u>78.7</u>
<u>Dec 19</u> MTU2:	<u>1944</u>	<u>3100</u>	<u>4330</u>	<u>6400</u>	<u>19.48</u>	<u>24.29</u>	<u>33.6</u>	<u>350</u>	<u>55.7</u>

Bulk Fill Station: Date: <u>Dec-31/21</u> Income: <u>215</u> x \$1 = \$ <u>215</u> <u>107</u> x \$2 = \$ <u>215</u> Total: \$ <u>429</u> / Total: <u>21489</u> X 1000 = \$ <u>19.96</u> / 1000 gal.	Dispensed (l gal.) Current: <u>2915437</u> Previous: <u>2893950</u> Total: <u>21489</u> / 1000 gal.
CI Meter: Std 1: <u>0.20</u> 0.23 ± 0.09 <u>-0.03</u> <input checked="" type="checkbox"/> Std 2: <u>0.86</u> 0.91 ± 0.10 <u>-0.05</u> <input checked="" type="checkbox"/> Std 3: <u>1.52</u> 1.55 ± 0.14 <u>-0.03</u> <input checked="" type="checkbox"/>	Reading Acceptable Variation: OK: Date: <u>December 12, 2021</u> Initial: <u>JD</u>

Regular Maintenance: (Initial and date) JD

<input checked="" type="checkbox"/> Inspect reservoir: <u>Dec. 20, 2021</u>	<input type="checkbox"/> Clean lab: _____
<input checked="" type="checkbox"/> Inspect & run generator: <u>Dec. 23, 2021</u>	<input type="checkbox"/> Clean washroom: _____
<input checked="" type="checkbox"/> Collect meter readings: <u>Dec. 22, 2021</u>	<input type="checkbox"/> Sweep plant floor: _____
<input checked="" type="checkbox"/> Inspect wellhouse: <u>Dec. 20, 2021</u>	<input type="checkbox"/> _____

Planned Maintenance: (Initial and date)

- Repair/Replace reservoir #1 hatch: _____ (carried from September, 2020)
- MTU1 Valve 29 leak repair: _____ (carried from March, 2020)
- Exchange Well Pump: _____ (last changed Dec 5, 2019)
- Install well inspection port: Dec. 22, 2021 (carried from August, 2021)
- Disassemble and clean flow meters: Dec. 23, 2021
- Wash MTU pre-filters: Dec. 23, 2021
- Disassemble and inspect concentrate lines: Dec. 23, 2021
- Test backflow preventers: _____
- _____

Unplanned Maintenance: barrel
-deep cleaned caustic barrel float and suction lines - Dec. 23, 2021 DR

Comments:

OB



TOWN OF VONDA

Box 308
Vonda, SK
S0K 4N0

Well Site Inspection Sheet

Employee: Jesse LeFebvre

Date: Dec. 15, 2021

ACCESS, SECURITY, EXTERIOR

<input checked="" type="checkbox"/> Road condition acceptable	<input checked="" type="checkbox"/> Grass cut/snow cleared	<input checked="" type="checkbox"/> Door secure and in good condition
<input checked="" type="checkbox"/> Lock functioning properly	<input checked="" type="checkbox"/> Roof condition acceptable	<input checked="" type="checkbox"/> Siding/exterior condition acceptable
<input checked="" type="checkbox"/> Valves/cleanouts in good repair	<input checked="" type="checkbox"/> Power lines/poles undamaged	<input type="checkbox"/>

INTERIOR

<input checked="" type="checkbox"/> Interior temperature acceptable	<input checked="" type="checkbox"/> Lighting acceptable	<input checked="" type="checkbox"/> Free of vermin/wildlife
<input checked="" type="checkbox"/> Piping/fittings in good repair	<input checked="" type="checkbox"/> Pump operation normal	<input checked="" type="checkbox"/> Pressure gauge functioning properly
<input checked="" type="checkbox"/> Check-valve functioning properly	<input type="checkbox"/> Record static and draw well depths	

HARDWARE AND COMMUNICATIONS

<input checked="" type="checkbox"/> Input line voltages acceptable	<input checked="" type="checkbox"/> Communication with WTP active	<input checked="" type="checkbox"/> Cooling fans operating properly
<input checked="" type="checkbox"/> Pressure and temperature communicated properly to WTP		

Static well depth (m): 0.2794 (11")

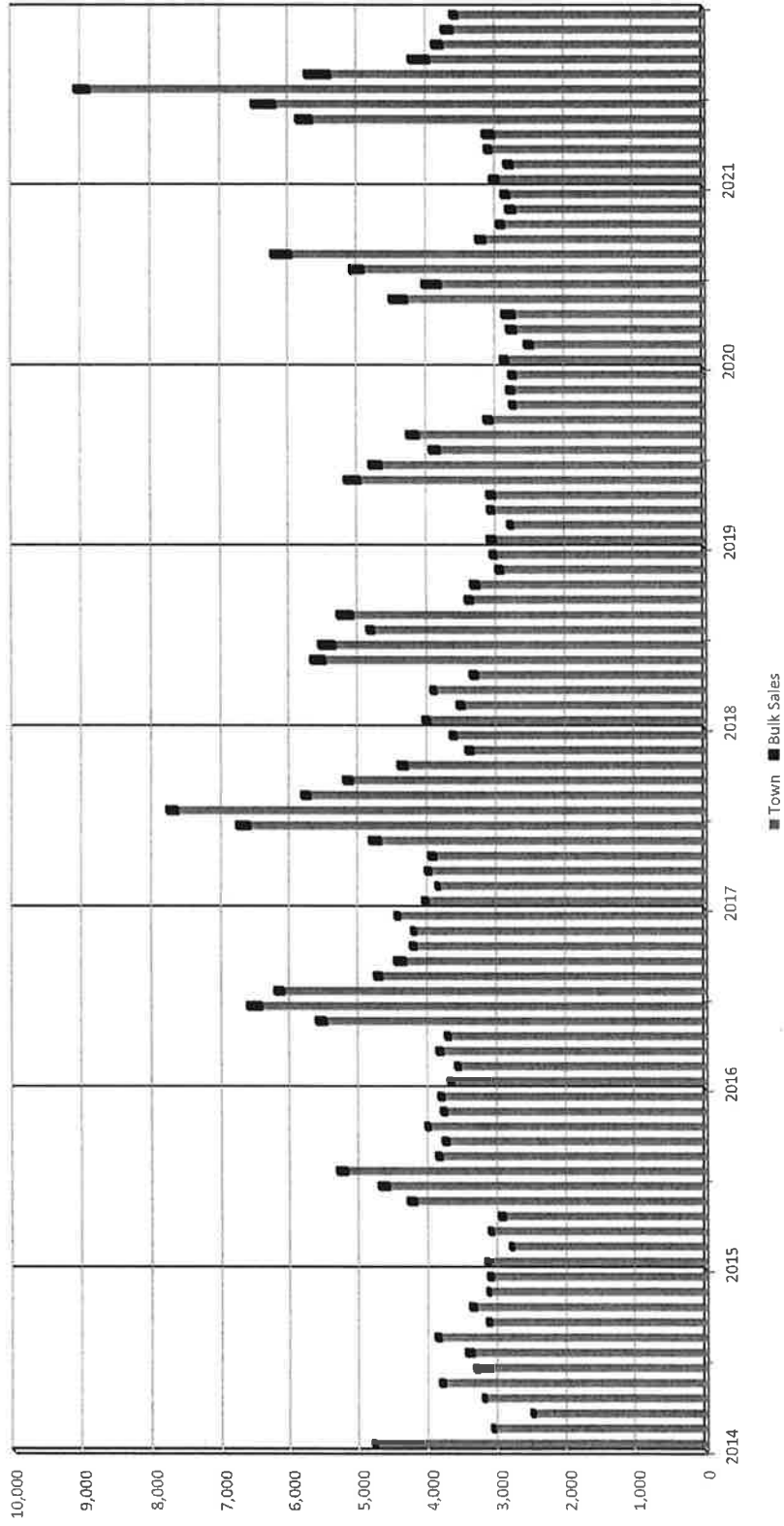
Draw well depth (m): 0.2794 (11")

NOTES:

No noticeable draw at well from static to draw.

CB

Monthly Water Consumption (m³)



Town Monthly Report (Jan. 2022)

Water Treatment/Lagoon/Well:

Maintenance: Refer to Russ' report.

Cleared snow to the well multiple times.

Issues/concerns: Ask VFP to test backflow preventer.

March 7-11: Water treatment and distribution level 2

March 14-18: Wastewater treatment and collection level 1

Streets and Alleys:

Street Maintenance: Cleared snow a couple of times. Opened wind rows. We will be hauling piles out of town hopefully this week to make room for future snowfall.

Alleys: Cleared snow multiple times.

Culverts/swales: n/a

Issues/Concerns: More and more people are starting to snow blow or shovel into the streets after they have been cleared. So far it hasn't largely impacted the driveability of the roads, but it comes close.

Equipment:

Truck: n/a

Trailer: Repaired some wiring for the battery charging system.

Bobcat/attachments: n/a

Tractor/attachments: Regular greasing. Replaced a shear bolt and repaired drive chain on blower.

Grader: n/a

Mower: n/a

Miscellaneous:

Grass cutting: n/a

Snow fence: n/a

Rink: Replaced batteries in the lower entrance men's bathroom sink sensor.

Berezuk Shop: n/a

Garbage: n/a

Transfer Station: Cleared snow.

Town Cemetery: n/a

Town Shop: n/a

Any other issues/concerns:

Curious if there is a tentative budget meeting planned.



VONDA FIRE AND RESCUE

Box 308
Vonda, SK
S0K 4N0

January 2022 Monthly Report

<u>Date – Incident – Members</u>	<u>Time</u>
Dec. 28 – training/meeting Plan for 2022, budget, etc	cancelled
Jan. 25 – training/meeting Plan for 2022, budget, unit servicing	7:00pm - ?

Notes: No calls.

Still need to install pump on Wildland. If the snow takes a break, Dan and I will have it installed within the next week or two, otherwise a work bee will be called and the members themselves will help. Still trying to contact the proper individual with Medavie to inquire about their old ambulances. My contacts have apparently left the company.

EB